



Shetkari Shikshan Prasarak Mandal's
Jaywant College of Engineering and Polytechnic

(Approved by AICTE, New Delhi, DTE, Govt. of Maharashtra, Affiliated to BATU, Lonere and MSBTE Mumbai)

Ref./SSPM/JCEP/ 9779

Date: 28/06/2024

Office order

Sub: Appointment of College Development Cell.

Sir/Madam,

I am pleased to inform that, following is the College Development Cell appointed, from 28/06/2024 for the period of Five year or until their service in the JCEP, whichever is earlier. The frequency of meeting will be one meeting in a semester or when required. The information regarding date of meeting, the agenda of the meeting will be communicated by presiding Officer/Chairman of the committee from time to time.

SR.No.	Name of the Staff	Chairman/Member	Department	Mobile No.	Sign
1	Hon. Dr. Atul Bhosale	Chairman	Managing Trustee, SSPM	9881311111	
2	Hon. Shri. Dilip R.Patil	Member	Secretary, SSPM	9767038229	
3	Dr. Vinod Babar	Member	Principal Advisor, SSPM	7798771111	
4	Prof. Deshmukh M.J.	Member	HOD, Electrical	8605480504	
5	Prof.Ms. S.N.More	Member	Teacher, Female	8007194598	
6	Prof. Nikhil Pisal	Member	Teacher	8329162980	
7	Prof.B.M.Mohite	Member	HOD Civil	9850016190	
8	Mr. Sachin Patil	Member	Non-Teaching, Accountant	9921566425	
9	Dr.Rathore T.S.	Member	Education, IIT Bombay	9833767678	
10	Dr.Tackley Kushal	Member	R&D	9869069155	
11	Shri. Balasaheb B. Patil.	Member	Industry	9156075999	
12	Prof. Rajendra Pethkar	Member	Co-ordinator, IQAC	8600600734	
13	Ms. Pradnya Jadhav	Member	Alumni (E&TC)	7841886121	
14	Mr. Vishwajeet Vijay Patil	Member	Student Council, President	8605741017	
15	Mr. Shantanu Dattatray Ghadge	Member	Student Council, Secretary	7796514816	
16	Dr.Anantkumar J.Gujar	Member Secretary	Principal	8412834040	

You are requested to perform the duties as a member of committee and co-operate with presiding Officer/Chairman for best performance of the committee work.



Dr. A.J.Gujar
Principal



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College Development Cell

ROLE OF CDC:

- a) Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and Enable College to foster excellence in curricular, co-curricular and extra-curricular activities.
- b) Decide about the overall teaching programmes or annual calendar of the college.
- c) Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts.
- d) Take review of the self-financing courses in the college, if any, and make recommendations for their improvement.
- e) Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college.
- f) Make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.
- g) Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process.
- h) Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college.
- i) Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval.
- j) Formulate proposals of new expenditure not provided for in the annual financial estimates (budget) .
- k) Make recommendations regarding the students and employees' welfare activities in the college or institution.
- l) Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations.
- m) Frame suitable admissions procedure for different programmes by following the statutory norms.
- n) Plan major annual events in the college, such as annual day, sports events, cultural events, etc.
- o) Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college or institution.
- p) Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc.
- q) Recommend the distribution of different prizes, medals and awards to the students.
- r) Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university.
- s) Perform such other duties and exercise such other powers as may be entrusted by the management and the university.

Prof.R.V. Pethkar
IQAC Co-ordinator

Dr. A.J.Gujar
Principal